

# Embercombe Trustees – the role and how to apply

## REQUIREMENTS

- Alignment with Embercombe's values and mission towards inspiring people to take courageous action for a just, peaceful and sustainable world.
- A good existing knowledge of Embercombe - the place and the people
- Preparedness and enthusiasm to engage with Embercombe's culture and process eg Council, Friend's Weekends, Embercombe Programmes etc
- Understand the role and obligations of Trustees of a Charity
- Time to give to being a Trustee (minimum 6 days a year)

## PERSONAL

- Collegiate and collaborative
- Bright, challenging and enquiring mind
- Courageous to hold alternative views and ask the difficult questions

## THE ROLE

The Trustees have ultimate responsibility for directing the affairs of the charity, and ensuring that it is solvent, well-run, and delivering its charitable objectives:

Trustees must:

- Ensure that the charity complies with charity law, and with the requirements of the Charity Commission as regulator.
- Ensure that the charity does not breach any of the requirements or rules set out in its governing document and that it remains true to the charitable purpose and objects set out there.
- Comply with the requirements of other legislation and other regulators (if any) which govern the activities of the charity.
- Act with integrity, and avoid any personal conflicts of interest or misuse of charity funds or assets.
- Ensure that the charity is and will remain solvent.
- Use charitable funds and assets reasonably, and only in furtherance of the charity's objects.
- Avoid undertaking activities that might place the charity's endowment, funds, assets or reputation at undue risk.
- Use reasonable care and skill in their work as trustees, using their personal skills and experience as needed to ensure that the charity is well-run and efficient.

In addition Trustees will:

- monitor the staff team's implementation of the Strategic Plan
- support individual areas of Embercombe's work where they have specific relevant skills, eg by playing a part in sub-committees or working groups
- play an ambassadorial role in promoting Embercombe's work

## BOARD MAKE-UP AND SIZE

The Board will ideally be no larger than 9 Trustees and no fewer than 5. There should be an equal male-female balance and a diverse mix of ages and backgrounds, with a majority of Board members living in the south-west.

The Board is looking to build a team of Trustees that include the following areas of skill and/or expertise:

- Education
- Business development
- Leadership Development/Coaching
- Youth
- Finance\*
- NGO/Charity sector management
- Fundraising\*
- Marketing/PR\*
- HR / Law

\* Our current priority areas to fill

If you are interested in applying to be a Trustee please write in the first instance to Dominic Acland, Managing Director, at [dominic@embercombe.co.uk](mailto:dominic@embercombe.co.uk), explaining why you would like to become a Trustee and enclosing a CV. If you would like to find out more about the role please e-mail Dominic or telephone on 01647 252983.