

Site Maintenance Assistant

Embercombe occupies over 50 acres of Devon countryside. Within its boundaries there are yurt villages, a number of kitchen and meeting spaces, workshops, animal homes and a multitude of other infrastructure. The site team is responsible for maintaining all of these spaces so as they are fit for purpose as the home of many who live here both temporarily and more permanently, as well as meeting the needs of our busy programme schedules.

We are looking for an enthusiastic individual with experience of working as a maintenance person, capable of undertaking a wide range of maintenance tasks. You will be happy working and leading a team of people on a task, providing them with training and support in order to ensure tasks are completed efficiently and to a high standard.

You will have a flexible approach to your working hours and days and will be happy to cover weekends and evenings in rotation.

Role and responsibilities

You will have specific responsibilities relating to maintenance and management of parts of the infrastructure. You will ensure that the specifications and designs are practical, cost effective and sustainable whilst meeting the needs of our service using communities. As part of this process you will liaise closely with the Site Manager to ensure tasks are completed within appropriate timescales and work is allocated and resourced accordingly. You will also play a key role in providing logistical support for programmes at Embercombe. Experience of basic vehicle maintenance would be an advantage.

To apply, please download an application form from our website, complete and return along with a short video clip of you telling us why you think you would be great in the role and why you want to spend 11 months at Embercombe (no more than 4 minutes please). All application and film clips should be sent to clare@embercombe.co.uk by the closing date. PLEASE STATE CLEARLY IN THE SUBJECT LINE WHICH ROLE YOU ARE APPLYING FOR.